

Ref. No: EXAM/MAY/PC/2026/01

DATE: 1<sup>st</sup> May 2026

## NOTIFICATION

It is informed to all **Deans/in-charge** and **Head of the department** that there is a schedule for **Final Practical Examination (Regular/Re-appear) for June 2026** for **All Batches (2021, 2022, 2023, 2024, 2025)** so that follow some instructions.

1. Maintain total records of Attendance/Signature/Practical file/Project file/Internship records/Viva of Practical examination for the students of **All Batches**.
2. Signature Sheet, Award list and Attendance sheet will be issued to **exam coordinator** of their respective school by Examination cell.
3. Date schedule for Practical examination (**11<sup>th</sup> May 2026 to 16<sup>th</sup> May 2026**).
4. Signature sheet, award list and attendance sheet must be submitted till **18<sup>th</sup> 2026**. After that it shall be accepted with recommendation of **Dean Academic Affairs**.
5. If above said instructions not followed according to time period then **Dean/in-charge and HOD** will be responsible for delay.

Cc:-

- Vice Chancellor office (for Information)
- Pro. VC office
- Registrar office
- Chief finance officer
- Dean Academics Affair
- All Deans and HOD's
- All Notice Boards



**Controller of Examination**